

UNITED STATES DISTRICT COURT

for the

v.

Case No.:

BILL OF COSTS

Judgment having been entered in the above entitled action on _____ against _____ ,
Date
 the Clerk is requested to tax the following as costs:

Fees of the Clerk	\$ _____
Fees for service of summons and subpoena	_____
Fees for printed or electronically recorded transcripts necessarily obtained for use in the case	_____
Fees and disbursements for printing	_____
Fees for witnesses (<i>itemize on page two</i>)	_____
Fees for exemplification and the costs of making copies of any materials where the copies are necessarily obtained for use in the case.	_____
Docket fees under 28 U.S.C. 1923	_____
Costs as shown on Mandate of Court of Appeals	_____
Compensation of court-appointed experts	_____
Compensation of interpreters and costs of special interpretation services under 28 U.S.C. 1828	_____
Other costs (<i>please itemize</i>)	_____
TOTAL	\$ _____

SPECIAL NOTE: Attach to your bill an itemization and documentation for requested costs in all categories.

Declaration

I declare under penalty of perjury that the foregoing costs are correct and were necessarily incurred in this action and that the services for which fees have been charged were actually and necessarily performed. A copy of this bill has been served on all parties in the following manner:

☐ Electronic service

☐ First class mail, postage prepaid

☐ Other: _____

s/ Attorney: _____

Name of Attorney: _____

For: _____ Date: _____

Name of Claiming Party

Taxation of Costs

Costs are taxed in the amount of _____ and included in the judgment.

Clerk of Court

By: _____

Deputy Clerk

Date

Witness Fees (computation, cf. 28 U.S.C. 1821 for statutory fees)							
NAME , CITY AND STATE OF RESIDENCE	ATTENDANCE		SUBSISTENCE		MILEAGE		Total Cost Each Witness
	Days	Total Cost	Days	Total Cost	Miles	Total Cost	
					TOTAL		

NOTICE

Section 1924, Title 28, U.S. Code (effective September 1, 1948) provides:
 “Sec. 1924. Verification of bill of costs.”
 “Before any bill of costs is taxed, the party claiming any item of cost or disbursement shall attach thereto an affidavit, made by himself or by his duly authorized attorney or agent having knowledge of the facts, that such item is correct and has been necessarily incurred in the case and that the services for which fees have been charged were actually and necessarily performed.”

See also Section 1920 of Title 28, which reads in part as follows:
 “A bill of costs shall be filed in the case and, upon allowance, included in the judgment or decree.”

The Federal Rules of Civil Procedure contain the following provisions:
RULE 54(d)(1)
 Costs Other than Attorneys’ Fees.
 Unless a federal statute, these rules, or a court order provides otherwise, costs — other than attorney’s fees — should be allowed to the prevailing party. But costs against the United States, its officers, and its agencies may be imposed only to the extent allowed by law. The clerk may tax costs on 14 day’s notice. On motion served within the next 7 days, the court may review the clerk’s action.

RULE 6
 (d) Additional Time After Certain Kinds of Service.

 When a party may or must act within a specified time after service and service is made under Rule 5(b)(2)(C), (D), (E), or (F), 3 days are added after the period would otherwise expire under Rule 6(a).

RULE 58(e)
 Cost or Fee Awards:

 Ordinarily, the entry of judgment may not be delayed, nor the time for appeal extended, in order to tax costs or award fees. But if a timely motion for attorney’s fees is made under Rule 54(d)(2), the court may act before a notice of appeal has been filed and become effective to order that the motion have the same effect under Federal Rule of Appellate Procedure 4(a)(4) as a timely motion under Rule 59.

CERTIFICATE OF SERVICE

/s/ Amy Kirby
Amy Kirby (PA Bar ID 323938)
Senior Attorney
City of Philadelphia Law Department
1515 Arch Street, 15th Floor
Philadelphia, PA 19102

Counsel for Defendant
City of Philadelphia

February 9, 2022

INVOICE

1 of 1



Amy Kirby, Esq
City of Phila - Law Department
1515 Arch Street, 14th Floor
Philadelphia, PA 19102

Invoice No.	Invoice Date	Job No.
5914	1/14/2020	5856
Job Date	Case No.	
12/11/2019		
Case Name		
William Morlok v Phila		
Payment Terms		
Due upon receipt		

ORIGINAL AND 1 CERTIFIED COPY OF TRANSCRIPT OF:

Theodore Lewiis - 98 pgs, 20 bw exh pgs

98.00 Pages @ 1.770 173.46

Copying of Exhibits

20.00 Pages @ 0.250 5.00

ORIGINAL AND 1 CERTIFIED COPY OF TRANSCRIPT OF:

William Morlok - 63 pgs, 17 bw exh pgs

63.00 Pages @ 1.770 111.51

Copying of Exhibits

17.00 Pages @ 0.250 4.25

Delivery

1.00 Flat Fee @ 15.000 15.00

TOTAL DUE >>> \$309.22

Location of Job : City of Phila - Law Department
1515 Arch Street, 14th Floor
Philadelphia, PA 19102

(-) Payments/Credits: 309.22**(+) Finance Charges/Debits: 0.00****(=) New Balance: \$0.00****Tax ID:** 23-3036541*Please detach bottom portion and return with payment.*

Job No. : 5856 BU ID : 1-MAIN

Case No. :

Case Name : William Morlok v Phila

Invoice No. : 5914

Invoice Date : 1/14/2020

Total Due : \$0.00**PAYMENT WITH CREDIT CARD**

Cardholder's Name:

Card Number:

Exp. Date:

Phone#:

Billing Address:

Zip:

Card Security Code:

Amount to Charge:

Cardholder's Signature:

Email:

Remit To: **Strehlow & Associates, Inc.**
54 Friends Lane, Suite 116
Newtown, PA 18940

INVOICE

1 of 1



Amy Kirby, Esq
City of Phila - Law Department
1515 Arch Street, 14th Floor
Philadelphia, PA 19102

Invoice No.	Invoice Date	Job No.
6078	1/21/2020	5888
Job Date	Case No.	
12/18/2019		
Case Name		
William Morlok v Phila		
Payment Terms		
Due upon receipt		

ORIGINAL AND 1 CERTIFIED COPY OF TRANSCRIPT OF:

Adam Novick - 58 pgs, 6 BW exh pgs
Copying of Exhibits

58.00	Pages	@	1.770	102.66
6.00	Pages	@	0.250	1.50
TOTAL DUE >>>				\$104.16

Location of Job : City of Phila - Law Department
1515 Arch Street, 14th Floor
Philadelphia, PA 19102

(-) Payments/Credits:	104.16
(+) Finance Charges/Debits:	0.00
(=) New Balance:	\$0.00

Tax ID: 23-3036541

Please detach bottom portion and return with payment.

Job No. : 5888 BU ID : 1-MAIN

Case No. :

Case Name : William Morlok v Phila

Invoice No. : 6078

Invoice Date : 1/21/2020

Total Due : \$0.00

Amy Kirby, Esq
City of Phila - Law Department
1515 Arch Street, 14th Floor
Philadelphia, PA 19102

Remit To: **Strehlow & Associates, Inc.**
54 Friends Lane, Suite 116
Newtown, PA 18940

PAYMENT WITH CREDIT CARD

Cardholder's Name:

Card Number:

Exp. Date:

Phone#:

Billing Address:

Zip:

Card Security Code:

Amount to Charge:

Cardholder's Signature:

Email: